

UNIVERSITY CULTURAL COUNCIL POLICY

Cultural engagement is an essential aspect of holistic development that warrants encouragement. At P P Savani University, participation in cultural activities is regarded as integral to overall personality enhancement. We advocate for staff and students alike to engage in cultural pursuits, as we strongly believe in their benefits. Our objective is to cultivate young individuals who are culturally aware, expressive, and demonstrate creativity in every facet of their university life. To instill awareness among the students, we aim to delineate the "University Cultural Activities Policy".

OBJECTIVES

- To inspire students to partake in ongoing cultural events and activities.
- To enlighten students about the advantages of embracing a culturally enriched lifestyle.
- To engage faculty members in supporting the Department of Cultural Activities in promoting, organizing, and overseeing university cultural programs.

THE ROLES AND RESPONSIBILITIES OF:

1. THE UNIVERSITY:

- 1.1.** The University will accord priority to cultural activities and recognize them as integral to the academic curriculum.
- 1.2.** The University will allocate time slots in the academic schedule to facilitate student involvement in cultural events and activities.
- 1.3.** The university will grant special attendance to students participating in cultural events recommended by the cultural department.
- 1.4.** The University shall take appropriate action against faculty or students who contravene the Cultural Activities Policy.
- 1.5.** The University will disseminate all pertinent information regarding external cultural events to the Cultural Officer.
- 1.6.** The University will designate a team manager/coach if a team is representing the university off-campus for any official cultural event or competition.
- 1.7.** The University will foster a conducive environment for the proliferation of cultural pursuits on campus.
- 1.8.** The University must afford students the opportunity to make up for missed academic work while on "duty leave" for cultural engagements.



2.THE UNIVERSITY CULTURAL COUNCIL HEAD:

2.1. The University Cultural Officer shall organize, oversee, and administer cultural events and activities.

2.2. The University Cultural Officer should participate in student orientation programs to provide insights into cultural facilities and programs.

2.3. The Cultural Officer is responsible for disseminating information about intramural and extramural cultural events to college Cultural Coordinators.

2.4. The University Cultural Officer will delegate intercollegiate cultural events to all department Cultural Coordinators and provide necessary support for successful execution.

2.5. The University Cultural Officer will revise the cultural policy as necessary, based on recommendations from the management.

3.THE DEPARTMENT CULTURAL COORDINATOR:

3.1. The principal will appoint one faculty member from each department to coordinate cultural activities.

3.2. Faculty members should take pride in associating themselves with cultural activities and encourage students to participate.

3.3. Faculty members must familiarize students with the university's cultural policy and motivate them to engage in cultural programs.

3.4. Faculty members should not deter any student from participating in internal or external cultural activities authorized by the university.

3.5. Faculty members should assist the Department of Cultural Activities in promoting, organizing, and overseeing university cultural programs.

3.6. Faculty members must acknowledge the achievements of their students and highlight them during interactions, when feasible.

3.7. Faculty members must grant "duty leave" to students participating in cultural engagements authorized by the university.



4. THE STUDENTS OF CULTURAL COUNCIL:

4.1. Students should take pride in engaging in cultural activities and motivate their peers to participate.

4.2. Students must participate in internal or external cultural events and activities organized by the Department of Cultural Activities.

4.3. Students should respect the facilities and non-consumable cultural equipment provided to them by the university.

4.4. In the event of late return, loss, or damage to cultural equipment issued to students, the following actions/arrangements may be made within 15 days:

- Submission of the same or better-quality cultural equipment to the cultural office with prior approval.
- Payment of the penalty (cost of the equipment with delivery charge) at the Cultural Department.
- A fine of Rs. 50 per day for late returns, payable at the cultural department.

4.5. No consumable cultural equipment will be issued to students for regular practice sessions; they may purchase these items from the university's stationary store.

4.6. Students must register for the annual weekly training program to represent the university in extramural cultural events.

4.7. Students representing the university are expected to maintain exemplary behavior, reflecting positively on themselves, their team, coaching staff, and the university.

4.8. Captains of all cultural teams must meet with their respective Principals before departing for external cultural competitions to obtain prior approval.

5. CULTURAL COUNCIL:

5.1. Every student is encouraged to participate in cultural events.

5.2. Participation requests for tournaments should be routed through respective Cultural Coordinators to the Cultural Officer and Department Head.

5.3. Cultural coordinators will provide necessary updates regarding tournaments (intramural and extramural) and cultural events to their respective students.

5.4. Expense policies for participating in tournaments outside the university campus:



- Fare reimbursement for players representing PPSU in external tournaments, subject to prior approval.
- Transportation provided if the venue is less than 20 kilometers from PPSU, subject to availability and prior approval.

5.5. Accommodation policies for team members participating in off-campus Events or Competitions:

Sr. No	City type	Cost per day / per player
1	Tier 1 City (Capitals and metro cities)	Rs.800
2	Tier 2 City	Rs.600
3	Tier 3 City	Rs.300

5.5.1 The accommodation charges will only be applicable to the events where accommodation will not be available by organizer, and with prior approval of management.

5.5.2 The accommodation charge will only be applicable to the tournament days and one day in addition.

5.5.3 The accommodation charges will be reimbursed after analyzing the university policy and actual bill whichever is less.

5.6. Food and catering policies for team members participating in off-campus Events or Competitions:

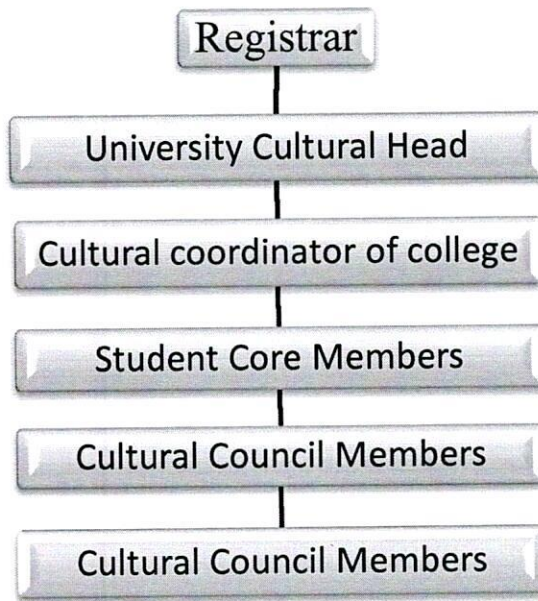
Sr. No.	City Type	Cost (per day / per player)
1	Tier 1 City (Capitals and metro cities)	Rs.500
2	Tier 2 City	Rs.300
3	Tier 3 City	Rs.200



- 5.6.1** The accommodation charges will only applicable to the events where Food and Catering will not be available by organizer, and with prior approval of management.
- 5.6.2** The Food and Catering charge will only applicable to the tournament and travel days.
- 5.6.3** The Food and Catering will be reimbursed after analyzing the university policy and actual bill whichever is less.
- 5.7.** Proper cultural attire is mandatory for all participants in cultural activities.
- 5.8.** Participants must carry their college ID cards throughout the event.
- 5.9.** Misbehavior, including the use of abusive language, disrespect towards officials, faculty members, opponents, or teammates, and consumption of tobacco products, will result in disqualification or team suspension.
- 5.10.** Disputes shall be referred to the organizing secretary of the Events or Competitions for arbitration, with their decision being final and binding.
- 5.11.** Participants are expected to maintain a conducive atmosphere and uphold cleanliness at the venue.
- 5.12.** Inappropriate social media behavior during or after cultural activities shall be considered an offense



6. Operative hierarchy of University Cultural Council:



7. DUTY LEAVE WILL BE SANCTIONED BY DEPARTMENT ONLY FOR FOLLOWING PURPOSE:

- 7.1. Representing the college at authorized intercollegiate cultural events or preparatory matches.
- 7.2. Representing the state or India at national or international cultural events, with prior permission.
- 7.3. Conducting internal cultural programs, limited to three days for student sports council members.
- 7.4. Participating in training camps organized by the university sports department for extramural events or as recommended by the sports officer.



8. PROCEDURE TO AVAIL DUTY LEAVE:

8.1 Student will give an application to the department Cultural coordinator for the duty leave with the signature of university Cultural Head and then department Cultural coordinator will take the approval from the Department Principals for the same. This process should be done before the tournament.

8.2 Student representing college at the Inter Collegiate sports tournament organized by P P Savani University or any other recognized institution and authorized by university also required to acquire prior permission and proof of participation.



Registrar,
P P Savani University
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